



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

*Federal D. Glover, Chair Cindy Chavez, Vice Chair
Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,
Hillary Ronen, Amy Worth
Non-Voting Member: Dina El-Tawansy*

Wednesday, September 14, 2022

9:40 AM

REMOTE

Call Meeting to Order

1. Roll Call / Confirm Quorum

Present: 7 - Commissioner Abe-Koga, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt, Commissioner Ronen and Commissioner Worth
Absent: 1 - Vice Chair Chavez

Non-Voting Member Absent: Commissioner El-Tawansy

Ex Officio Voting Member Present: Commission Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Giacomini and Commission Spring

2. Consent Calendar

Upon the motion by Commissioner Rabbitt and seconded by Commissioner Papan, the Consent Calendar was unanimously approved by the following vote:

Aye: 7 - Commissioner Abe-Koga, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt, Commissioner Ronen and Commissioner Worth

Absent: 1 - Vice Chair Chavez

2a. [22-1211](#) Minutes of the July 13, 2022 meeting

Action: Committee Approval

2b. [22-1237](#) MTC Investment Report for June 2022 (Unaudited)

Action: Information

Presenter: Kyung-Hee Howard

2c. [22-1238](#) MTC FY 2021-22 Fourth Quarter Financial Statements (Unaudited)

Action: Information

Presenter: Abeba Haile

2d. [22-1239](#) Quarterly Travel Report

Action: Information

Presenter: Abeba Haile

2e. [22-1284](#) Consultant Bench - 2022 Photography and Videography Services Bench:
(Aaron Wojack Photography, aeg7, Benttinen Photography, Buza
Photography LLC, Convey, Ellen V Baker Photography, Flipbird Films,
floornet LLC, Karl Nielsen Photography, Larry Warner Productions Inc.,
Noah Berger Photography, Rhee Bevere Photography, Serotonin Creative
Consultancy, StageOne Creative Agency, Standingrock II LLC, The Flör
Haus, Together Pictures Inc., Visions Plus, WorldWide Productions LLC)

Action: Committee Approval

Presenter: Meg Avedikian

3. Approval**3a.** [22-1281](#) Purchase Order Contract- Enterprise Resource Planning Discovery,
Planning, and Implementation Support: Plante Moran, PC (Cumulative
Amount of \$1,300,000)

A request for Committee approval of an initial Purchase Order Contract with Plante Moran, PC in an amount of \$475,000, with authorization to negotiate and execute subsequent amendments to the PO Contract for a total cumulative contract amount not to exceed \$1,300,000, for the term of October 1, 2022 through October 31, 2028, for ERP discovery, planning, and implementation support.

Action: Committee Approval

Presenter: Nick Roethel

Upon the motion by Commissioner Papan and seconded by Commissioner Rabbitt, the Committee unanimously approved the purchase order contract with Plante Moran, PC. The motion carried by the following vote:

Aye: 7 - Commissioner Abe-Koga, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt, Commissioner Ronen and Commissioner Worth

Absent: 1 - Vice Chair Chavez

3b. [22-1295](#) Contract- Network Management Business Case Evaluation Support: VIA - A Perkins Eastman Studio (\$482,227)

A request for Committee approval of a sole-source contract with VIA- A Perkins Eastman Studio (VIA) to provide additional analytical support to assist with the existing Regional Network Management Business Case Evaluation for the period September 14, 2022 through March 31, 2023, in an amount not to exceed \$482,227.

Action: Committee Approval

Presenter: Shruti Hari

Upon the motion by Commissioner Papan and seconded by Commissioner Rabbitt, the Committee unanimously approved the contract with VIA - A Perkins Eastman Studio. The motion carried by the following vote:

Aye: 7 - Commissioner Abe-Koga, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt, Commissioner Ronen and Commissioner Worth

Absent: 1 - Vice Chair Chavez

4. Public Comment / Other Business

Aleta Dupree was called to speak.

5. Adjournment / Next Meeting

The next meeting of the Administration Committee is scheduled to be held on Wednesday, October 12, 2022. Any changes to the schedule will be duly noticed to the public.