



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

**Committee Members:**

**Federal D. Glover, Chair Cindi Chavez, Vice Chair**  
**Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,**  
**Hillary Ronen, Amy Worth**  
**Non-Voting Member: Dina El-Tawansy**

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Wednesday, March 10, 2021

9:40 AM

Board Room - 1st Floor (REMOTE)

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### Call Remote Meeting to Order

Non-Voting Member Present: Commissioner El-Tawansy

Ex Officio Voting Members Present: Commission Chair Pedroza and Commission Vice Chair Josefowitz

Ad Hoc Non-Voting Members Present: Commissioner Canepa, Commissioner Giacopini, and Commissioner Sperring

### 1. Roll Call / Confirm Quorum

**Present:** 5 - Commissioner Abe-Koga, Chair Glover, Commissioner Papan, Commissioner Worth and Commissioner Ronen

### 2. Consent Calendar

**Upon the motion by Commissioner Abe-Koga and the second by Commissioner Papan, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 8 - Commissioner Abe-Koga, Dutra-Vernaci, Chair Glover, Josefowitz, Commissioner Papan, Commissioner Worth, Commissioner Ronen and Schaaf

**2a.** [21-0247](#) Minutes of the February 10, 2021 meeting

**Action:** Committee Approval

**2b.** [21-0249](#) MTC Investment Report for December 2020

**Action:** Information

**Presenter:** Kyung-Hee Howard

**2c.** [21-0250](#) MTC Financial Statements for December 2020

**Action:** Information

**Presenter:** Raymond Woo

**2d.**    [21-0251](#)    Monthly Travel Report

**Action:** Information

**Presenter:** Raymond Woo

**2e.**    [21-0248](#)    Contract - Incentivizing Active and Shared Travel Pilot Program: Metropia, Inc. (\$300,000)

**Action:** Committee Approval

**Presenter:** Krute Singa

### 3. Approval

- 3a. [21-0263](#) Consultant Bench: 2020 Equity Consultant - Cycle 1 (Arup Americas, Inc. dba Arup North America Ltd.; Marcus Griwsold dba Calm Waters Group LLC; causeIMPACTS LLC; Center for Neighborhood Technology; CivicMakers, LLC; Contigo Communications Corp.; Colette M. Luckie dba Cornerstone Consulting HR; Cooperative Personnel Services dba CPS HR Consulting; Davis & Associates Communications, Inc.; Eastern Research Group Inc.; Ana Lugo Bedolla dba Equity First Consulting; Exygy, Inc.; Guidehouse Inc.; HR&A Advisors, Inc.; ICF Incorporated, L.L.C.; Kimley-Horn and Associates, Inc.; Lowe Consulting Group, Inc.; Christopher Jerome Lepe dba Mariposa Planning Solutions; Nelson\Nygaard Consulting Associates, Inc.; Melanie Nutter dba Nutter Consulting, LLC; RSCA Corporation dba Redwood Resources; Reflex Design Collective, LLC; Tiasia O'Brien dba Seam Social Labs, Inc.; Diane Burbie dba The Aspire Group; The Mark USA, Inc.; Urban Habitat Program; WSP USA Inc.)

A request for Committee approval of the On-Call Equity Bench, a resource for MTC staff and our regional partners to connect with equity focused thought leaders to partner with in advancing equity outcomes in our regional workplan.

**Action:** Committee Approval

**Presenter:** Nalungo Conley

Veda Florez was called to speak.

**Commissioner Josefowitz recused himself from agenda item 3a.**

**Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Schaaf, the Committee approved the 2020 Equity Consultant Bench for Cycle 1 . The motion carried by the following vote:**

**Aye:** 7 - Commissioner Abe-Koga, Dutra-Vernaci, Chair Glover, Commissioner Papan, Commissioner Worth, Commissioner Ronen and Schaaf

### 4. Public Comment / Other Business

### 5. Adjournment / Next Meeting

**The next meeting of the Administration Committee is scheduled to be held on Wednesday, April 14, 2021 at 9:40 a.m. remotely and by webcast. Any changes to the schedule will be duly noticed to the public.**