

**Metropolitan Transportation Commission**  
**Administration Committee**

May 8, 2024

Agenda Item 2f-24-0565

**Amendment to the Purchase Order - Enterprise Resource Planning (ERP) Strategic  
Advisory Services and Implementation Support: Slalom, Inc. (\$190,000)**

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**Subject:**

Authorization to negotiate and enter into an amendment to the Purchase Order in an amount not to exceed \$190,000 with Slalom, Inc. for ERP strategic advisory services and implementation support, including work needed to potentially integrate the new FasTrak Back Office System (BOS), for a new total purchase order cost not to exceed \$1,990,000.

**Background:**

Staff came to this Committee in March 2024 with an update on the ERP Program. Work is proceeding as planned and there are no issues to review.

Slalom's services were procured using the California Multiple Award Schedule (CMAS), a collaborative intergovernmental procurement vehicle, which satisfies MTC's competitive procurement requirements. Slalom is an authorized vendor under CMAS and has been recognized by Forbes as one of America's best management consulting firms for six consecutive years. Slalom is neither a small business nor a disadvantaged business enterprise and currently has no subcontractors. During the Purchase Order execution, \$200,000 of additional budget was added under Executive Director authority, bringing the current contract value to \$1,800,000.

Bay Area Toll Authority (BATA) staff are preparing the procurement for the next generation FasTrak BOS contractor. MTC/BATA intends to integrate the new FasTrak BOS with the upcoming Oracle ERP system. In order to ensure this integration is successful, the Requests for Proposals for the FasTrak BOS contractor must include key elements. Staff recommends amending Slalom's Purchase Order to add tasks for analyzing and defining FasTrak's current-state data and technology landscape. Slalom's performance of these tasks will assist with the design and development of the new FasTrak BOS and the new Oracle ERP system in a way that allows for proper integration.

**Issues:**

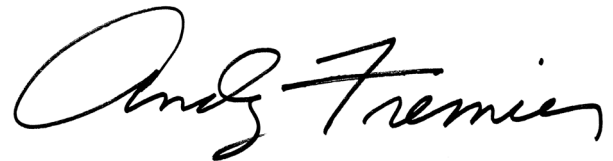
None identified.

**Recommendations:**

Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into an amendment of the Purchase Order with Slalom, Inc. in an amount not to exceed \$190,000 for a new not-to-exceed Purchase Order amount of \$1,990,000 for the work described above.

**Attachments:**

- Request for Committee Approval – Summary of Purchase Order Amendment

A handwritten signature in black ink, reading "Andrew B. Fremier". The signature is written in a cursive, flowing style.

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Andrew B. Fremier

**Request for Committee Approval**

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**Summary of Proposed Purchase Order Amendment**

Work Item No.: 1163

Consultant: Slalom, Inc.  
Seattle, WA

Work Project Title: Enterprise Resource Planning (ERP) Strategic Advisory Services and Implementation Support

Purpose of Project: ERP professional consulting services

Brief Scope of Work: Provide strategic guidance, technical expertise, and project/vendor oversight and advice throughout the ERP implementation.

Project Cost Not to Exceed: This amendment: \$190,000  
Current amount before this contract amendment: \$1,800,000  
Maximum contract amount after this amendment: \$1,990,000

Funding Source: BATA Rehab for this amendment

Fiscal Impact: \$190,000 is included in the FY 2023-24 BATA budget

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a purchase order amendment with Slalom, Inc. for ERP professional consulting services described above and in the Administration Committee Summary Sheet dated May 8, 2024 and that the Chief Financial Officer is authorized to set aside \$190,000 for such amendment.

Administration Committee:

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Gina Papan, Chair

Approved: May 8, 2024