

Bay Area Toll Authority

Oversight Committee

January 10, 2024

Agenda Item 4f - 24-0058

Contract Amendment - On-Call Asset Management Services: On-Call Asset Management Production Support Services: HNTB Corporation (\$200,000)

Subject:

This item requests Committee approval to enter into a contract amendment with HNTB Corporation (HNTB) in an amount not to exceed \$200,000 to provide production support services for the BATA Toll Bridge Rehabilitation Program (Project).

Background:

BATA requires a professional consulting firm to provide production support for various BATA reports and funding applications related to its Toll Bridge Asset Management initiative, which is undertaken through the BATA Toll Bridge Rehabilitation Program in partnership with Caltrans. This contract amendment provides additional funds to support the following ongoing work:

- Provide technical production support on a variety of documents for BATA's Asset Management and Toll Bridge Rehabilitation Program including funding applications, presentations, memos and other to-be-determined reports.

Contractor Selection Process:

Under the 2021 Request for Qualifications (RFQ) that established the On-Call Asset Management Bench, six (6) firms, including HNTB, proposed and were qualified to provide asset management services. The RFQ allows for the direct selection of on-call consultants to work on BATA projects based on a consultant teams' qualifications, experience, availability, and ability.

HNTB was directly selected because of their documented experience across nearly every United States Department of Transportation (USDOT) discretionary grant program. They have an available team that is highly capable with the required knowledge and experience to deliver and meet requirements for transportation agency documents and reports. This work makes HNTB the most qualified consultant to provide immediate production support to the BATA Toll Bridge Rehabilitation Program and Asset Management initiative. HNTB provides services including

technical editing and writing, and creating and remediating documents and graphics including reports, memos, and presentations for executive boards, commissions, and other internal and external stakeholders. Attachment A includes a summary of HNTB and its project team's small business and disadvantaged business enterprise status.

Issues:

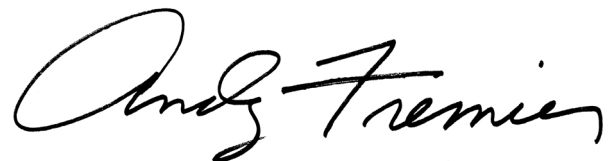
None identified.

Recommendations:

Staff recommends the Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with HNTB in an amount not to exceed \$200,000 to provide asset management production support for various BATA reports and funding application assistance related to the BATA Toll Bridge Rehabilitation Program.

Attachments:

- Attachment A: Small Business and Disadvantaged Business Enterprise Status
- Attachment B: Request for Committee Approval- Summary of Proposed Contract Amendment



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Contract Amendment

Work Item No.: 1251

Consultant: HNTB Corporation

Work Project Title: On-Call Asset Management Services: On-Call Asset Management
Production Support Services: HNTB Corporation

Purpose of Project: To provide asset management production support for various BATA reports and funding application assistance related to the BATA Toll Bridge Rehabilitation Program as part of Toll Bridge Asset Management support.

Brief Scope of Work: Consultant shall provide services including technical editing and writing, and creating and remediating documents and graphic including reports, memos, and presentations for executive boards, commissions, and other internal and external stakeholders.

Project Cost Not to Exceed: \$200,000 this amendment
Total contract amount before this amendment: \$200,000
Total approved contract amount with this amendment: \$400,000

Funding Source: Toll Bridge Rehabilitation Program Budget

Fiscal Impact: Funding is included in the FY 2023-24 Toll Bridge Rehabilitation Budget

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with HNTB Corporation for reports and funding application assistance for projects in the Toll Bridge Rehabilitation Program as described in the BATA Oversight Committee Summary Sheet dated January 10, 2024 and that the Chief Financial Officer is authorized to set aside \$200,000 for such contract amendment.

BATA Oversight Committee:

Federal D. Glover, Chair

Approved: January 10, 2024