



# Metropolitan Transportation Commission

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Agenda

### Administration Committee

*Committee Members:*

*Federal D. Glover, Chair    Cindy Chavez, Vice Chair  
Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,  
Hillary Ronen, Amy Worth*

*Non-Voting Member: Dina El-Tawansy*

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Wednesday, June 8, 2022

9:40 AM

REMOTE

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The Administration Committee is scheduled to meet on Wednesday, June 8, 2021 at 9:40 a.m. or immediately following the 9:35 a.m. BATA Oversight Committee meeting, in the Bay Area Metro Center (Remotely). In light of Governor Newsom's State of Emergency declaration regarding COVID-19 and in accordance with Assembly Bill 361's (Rivas) provisions allowing remote meetings, this meeting will be accessible via webcast, teleconference, and Zoom for all participants. A Zoom panelist link for meeting participants will be sent separately to committee, commission, or board members.

The meeting webcast will be available at  
<https://mtc.ca.gov/whats-happening/meetings/live-webcasts>.

Members of the public are encouraged to participate remotely via Zoom at the following link or phone number:

Attendee Link: <https://bayareametro.zoom.us/j/81918321152>

Or iPhone one-tap: US: +13462487799,,81918321152# or +14086380968,,81918321152#

Or Join by Telephone: (for higher quality, dial a number based on your current location) US:

+1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or

+1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592 or

877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 819 1832 1152

International numbers available: <https://bayareametro.zoom.us/u/ktSD1MAZt>

Detailed instructions on participating via Zoom are available at:

<https://mtc.ca.gov/how-provide-public-comment-board-meeting-zoom>. Committee members and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial "\*"9". In order to get the full Zoom experience, please make sure your application is up to date.

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

## 1. Call to Order / Roll Call / Confirm Quorum

*Quorum: A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5).*

## 2. Consent Calendar

- 2a.**     [22-0667](#)     Minutes of the May 11, 2022 meeting
- Action:**             Committee Approval
- Attachments:**     [2a - 22-0667 - May 11 Admin Draft Meeting Minutes.pdf](#)
- 2b.**     [22-0229](#)     MTC Investment Report for March 2022 (Unaudited)
- Action:**             Information
- Presenter:**        Catherine Cam
- Attachments:**     [2b - 22-0229 - Investment Report March '2022.pdf](#)
- 2c.**     [22-0231](#)     International Travel Request
- Action:**             Committee Approval
- Presenter:**        Carol Kuester
- Attachments:**     [2c - 22-0231 - International Travel Requests.pdf](#)
- 2d.**     [22-0835](#)     Contract Amendment - Auditing, Attestation and Consulting Services:  
                                  Macias Gini & O'Connell LLP (MGO) (\$400,000)
- Action:**             Committee Approval
- Presenter:**        Anna Pan
- Attachments:**     [2d - 22-0835 - Contract Amendment - Auditing, Attestation and Consulting Servi](#)
- 2e.**     [22-0834](#)     Contract Amendment - Market Research: EMC Research, Inc. (\$253,000)
- Action:**             Committee Approval
- Presenter:**        Karin Betts
- Attachments:**     [2e - 22-0834 - Contract Amendment - Market Research.pdf](#)
- 2f.**     [22-0888](#)     Contract Amendment - Land Use Model Development: WSP USA Inc.  
                                  (\$175,000)
- Action:**             Committee Approval
- Presenter:**        Elizabeth Theocharides
- Attachments:**     [2f - 22-0888 - Contract Amendment - Land Use Model Development.pdf](#)

- 2g.**     [22-0884](#)     Contract - Blue Ribbon Action Plan Access and Mobility Work Plan: Nelson\Nygaard Consulting Associates, Inc. (\$230,000)
- Action:**         Committee Approval
- Presenter:**     Drennen Shelton
- Attachments:**   [2g - 22-0884 - Contract - Blue Ribbon Action Plan Access and Mobility Work Plan](#)
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- 2h.**     [22-0897](#)     Contract Amendments - Specialized Legal Services for MTC, MTC SAFE, BATA, BAIFA, BAHA, 375 Condominium Corporation and ABAG and its Local Collaboration Programs: Best Best & Krieger, LLP; Farella, Braun + Martel, LLP; Glynn & Finley, LLP; Hanson Bridgett, LLP ; Meyers Nave Riback Silver & Wilson PLC; Renne Public Law Group, LLP; Thomas Law Group (\$400,000 for FY 2022-23)
- Action:**         Committee Approval
- Presenter:**     Kathleen Kane
- Attachments:**   [2h - 22-0897 - Contract Amendments - Specialized Legal Services.pdf](#)
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- 3. Approval**
- 3a.**     [22-0543](#)     MTC Resolution No. 4517 - FY 2022-23 Operating and Capital Budgets
- Staff will present and request for Commission approval of MTC Resolution No. 4517 authorizing the FY 2022-23 Operating and Capital Budgets.
- Action:**         Commission Approval
- Presenter:**     Derek Hansel
- Attachments:**   [3a - 22-0543 - FY 2022-23 MTC Operating and Capital Budgets.pdf](#)  
      [3a - 22-0543 - FY 2022-23 MTC Operating and Capital Budgets Presentation.ppt](#)

#### 4. Closed Session

- 4a. [22-1024](#) Closed Session Public Comment
- 4b. [22-1025](#) Closed Session: Conference with Labor Negotiators pursuant to Cal. Govt. Code § 54957.6

Consideration of Modification and Extension of Current Memorandum of Understanding

Agency Designated Representatives: Therese McMillan, Nalungo Conley, Brad Paul, Kathleen Kane, Derek Hansel

Employee Organization: Committee for Staff Representation (CSR), Confidential Employees, and Specific Executive Employees

**Attachments:** [4b - 22-1025 - Closed Session- Conference with Labor Negotiators pursuant to](#)  
[4b - 22-1025 - Attachment A - Resolution No 4341.pdf](#)  
[4b - 22-1025 - Attachment B - Resolution No 4342.pdf](#)

- 4c. [22-1026](#) Open Session

A request for Commission approval of MTC Resolution Nos. 4341, Revised and 4342, Revised. Memorandum of Understanding for MTC Employee Salaries and Benefits effective July 1, 2022 through and including June 30, 2023.

**Action:** Commission Approval

#### 5. Public Comment / Other Business

#### 6. Adjournment / Next Meeting

**The next meeting of the Administration Committee is scheduled to be held on Wednesday, July 13, 2022 at 9:40 a.m. Any changes to the schedule will be duly noticed to the public.**

**Public Comment:** The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.