

Meeting Agenda

Bay Area Headquarters Authority

Authority Members:

Jake Mackenzie, Chair Scott Haggerty, Vice Chair

*Alfredo Pedroza, Federal D. Glover
Warren Slocum, Amy R. Worth*

Wednesday, February 27, 2019

1:35 PM

Board Room - 1st Floor

***** PLEASE NOTE MEETING DATE AND TIME *****

This meeting is scheduled to be webcast live on the Metropolitan Transportation Commission's Web site: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 1:35 p.m. or immediately following the 1:30 p.m. BATA Oversight Committee meeting.

1. Roll Call/Confirm Quorum

Quorum: A quorum of this committee shall be a majority of its regular voting members (4).

2. Consent Calendar

- 2a. [18-0969](#) Minutes of the September 26, 2018 meeting
Action: Authority Approval
Attachments: [2a_09-26-2018_BAHA_Draft_Minutes_ver1.pdf](#)
- 2b. [18-0982](#) Second Quarter BAHA Financial Statements - December 2018
Action: Information
Presenter: Brian Mayhew
Attachments: [2b_BAHA_FY 2018-19 2nd Qtr Financials.pdf](#)
- 2c. [19-0072](#) Commercial Lease Extension - 375 Beale Street, Suites 200A and 300C: Bay Area Headquarters Authority - FasTrak® Regional Customer Service Center (estimated at \$4,200,000)
Action: Authority Approval
Presenter: Stephen Wolf
Attachments: [2c_FasTrak CSC Lease Extension.pdf](#)

2d. [19-0083](#) Contract Amendment - Architectural and Engineering Services: TEF
Architecture and Interior Design, Inc. (\$50,000)

Action: Authority Approval

Presenter: Gary Szeto

Attachments: [2d_TEF_Contract_Amendment.pdf](#)

3. Authority Approval

3a. [18-0968](#) Bay Area Metro Center - Large Retail Space:

- i. BAHA/ BAAQMD Funding Agreement: 375 Beale St. Large Retail Space Development (\$3,000,000)

A request to enter into a funding agreement with Bay Area Air Quality Management District ("BAAQMD") to support the build-out of the approximately 4,300-square-foot retail space on the 1st floor of the Bay Area Metro Center at 375 Beale Street, San Francisco.

- ii. BAHA Resolution No. 20, Revised, FY 2018-19 Operating and Capital Budgets Revision

A request to amend the FY 2018-19 Capital and Operating Budgets to include a funding agreement of \$3,000,000 to the Capital Commercial Development Budget as part of build-out of the Large Retail Space.

- iii. Contract Amendment - Large Retail Space Tenant Improvements: Swinerton Builders (\$4,132,536 plus \$400,000 Owner's contingency)

A request for approval of a contract amendment with Swinerton Builders for the build-out of the Large Retail space on the 1st floor of the Bay Area Metro Center at 375 Beale Street, San Francisco.

Action: Authority Approval

Presenter: Gary Szeto

Attachments: [3a.i. Funding Agreement Air District.pdf](#)
[3a.ii. BAHA Reso-20 Budget Amendment.pdf](#)
[3a.iii. Contract Amendment Swinerton x.pdf](#)

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Bay Area Headquarters Authority will be held on March 27, 2019 at 9:40 a.m. in the Board Room at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.

Public Comment: The public is encouraged to comment on agenda items at Authority meetings by completing a request-to-speak card (available from staff) and passing it to the Authority secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Authority may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Authority meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Authority members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Authority. Actions recommended by staff are subject to change by the Authority.