



Meeting Agenda

Regional Network Management Council

Robert Powers, Chair April Chan, Vice Chair

Monday, May 20, 2024 11:30 AM Board Room - 1st Floor

The Regional Network Management Council is scheduled to meet at 11:30 a.m.

Meeting attendees may opt to attend in person for public comment and observation at 375

Beale Street, Board Room (1st Floor). In-person attendees must adhere to posted ublic health protocols while in the building. The meeting webcast will be available at https://mtc.ca.gov/whats-happening/meetings/live-webcasts. Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial *9. When called upon, unmute yourself or dial *6. In order to get the full Zoom experience, please make sure your application is up to date.

Attendee Link: https://bayareametro.zoom.us/j/81296282668 iPhone One-Tap: US: +16699006833,,81296282668# US (San Jose) +14086380968,,81296282668# US (San Jose)

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Members of the public may participate by phone or Zoom or may submit comments by email at info@bayareametro.gov by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name and agenda item number in the subject line. Due to the current circumstances, there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

Clerk: Wally Charles

Roster

Robert Powers, Chair; April Chan, Vice Chair Michelle Bouchard, Bill Churchill, Andy Fremier, Carolyn Gonot, Michael Hursh, Denis Mulligan, Seamus Murphy, Jeffrey Tumlin, Nancy Whelan

1. Call to Order / Roll Call / Confirm Quorum

A quorum of the Regional Network Management Council shall be a majority of its voting members (6).

2. Consent Calendar

2a. <u>24-0545</u> Minutes of the April 22, 2024 Meeting

Action: Approval

<u>Attachments:</u> 2a. Minutes of the April 22, 2024 Meeting

3. Information

3a. 24-0546 Regional Mapping and Wayfinding Project - Implementation Updates

Update on the design and evaluation of the signage prototypes being installed later this year and the subsequent pilot stage of the Regional

Mapping & Wayfinding Project (RMWP).

Action: Information

<u>Presenter:</u> Gordon Hansen (MTC) and Jumana Nabti (BART)

<u>Attachments:</u> 3a Regional Mapping and Wayfinding Project – Implementation Updates

3ai RMWP Implementation Updates -Presentation

4. Public Comment / Other Business

Council members and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial *9. When called upon, unmute yourself or dial *6.

5. Adjournment / Next Meetings

The next meeting of the Regional Network Management Council is scheduled to be held on Monday June 24, 2024, 11:30 a.m. at the Bay Area Rapid Transit, Board Room 1st Floor, 2150 Webster Street, Oakland, CA 94612. Any changes to the schedule will be duly noticed to the public.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者,請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知,以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

Metropolitan Transportation Commission

375 Beale Street, Suite 800 San Francisco, CA 94105

Legislation Details (With Text)

File #: 24-0545 Version: 1 Name:

Type: Minutes Status: Consent

File created: 4/5/2024 In control: Regional Network Management Council

On agenda: 5/20/2024 Final action:

Title: Minutes of the April 22, 2024 Meeting

Sponsors:

Indexes:

Code sections:

Attachments: 2a. Minutes of the April 22, 2024 Meeting

Date Ver. Action By Action Result

Subject:

Minutes of the April 22, 2024 Meeting

Recommended Action:

Approval

Attachments:



Bay Area Metro Center 375 Beale Street San Francisco, CA 94105

Meeting Minutes - Draft

Regional Network Management Council

Robert Powers, Chair April Chan, Vice Chair

Monday, April 22, 2024

11:30 AM

Bay Area Rapid Transit 2150 Webster Street, Board Room – 1st Floor Oakland, CA 94612

The Regional Network Management Council is scheduled to meet at 11:30 a.m.

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Clerk: Wally Charles

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Roster

Robert Powers, Chair; April Chan, Vice Chair

Michelle Bouchard, Bill Churchill, Andy Fremier, Carolyn Gonot, Michael Hursh, Denis Mulligan, Seamus Murphy, Jeffrey Tumlin, Nancy Whelan

1. Call to Order / Roll Call / Confirm Quorum

Vice-Chair Chan arrived during Agenda Item 4.

Present: 11 - Council Member Bouchard, Council Member Chan, Council Member Churchill, Council Member Fremier, Council Member Gonot, Council Member Hursh, Council Member Mulligan, Council Member Murphy, Council Member Powers, Council Member Tumlin, and Council Member Whelan

2. Welcome

3. Consent Calendar

Upon the motion by Council Member Churchill and seconded by Council Member Fremier, this was approved, the Consent Calendar was unanimously approved. The motion carried by the following vote:

Aye: 10 - Council Member Bouchard, Council Member Churchill, Council Member Fremier, Council Member Gonot, Council Member Hursh, Council Member Mulligan, Council Member Murphy, Council Member Powers, Council Member Tumlin and Council Member Whelan

Absent: 1 - Council Member Chan

24-0419 3a. Minutes of the March 25, 2024 Meeting

Action: Approval

Attachments: 3a Minutes of the March 25, 2024 Meeting

4. Approval and Information

4a. 24-0447 Transit Agency Progress on Transit Priority

An update on completed and ongoing transit priority efforts throughout the

Bay Area.

Action: Information

<u>Presenter:</u> Joel Shaffer, MTC Michael Rhodes, SFMTA and Robert del Rosario, AC

Transit.

Attachments: 4a 24-0447 Summary Sheet Transit Agency Progress

4ai 24-0447 Transit Agency Progress Attachment A

The following individuals spoke on this Item:

Adina Levin, Seamless Bay Area, and MTC Policy Advisory Committee.

4b. 24-0420 Project Funding Recommendations for Bus Accelerated Infrastructure

Delivery (BusAID) Program

Approval of approximately \$18 million in funding for near-term (quick-build)

transit priority projects.

Action: Approval

Presenter: Joel Shaffer, MTC

Attachments: 4b 24-0420 Summary Sheet BusAID Funding Recommendations

4bi 24-0420 Attachment A BusAID Funding Recommendations
4bii 24-0420 Attachment B BusAID Complete Project Inventory.
4biii 24-0420 Attachment C BusAID Funding Program Guidelines

4biv 24-0420 Attachment D Draft BusAID Funding

Recommendations Presentation

Upon the motion by Council Member Mulligan and seconded by Council Member Whelan, BusAID Project Funding Recommendations listed in Attachment A, was approved. The motion carried by the following vote:

Aye: 11 - Council Member Bouchard, Council Member Chan, Council Member Churchill,
Council Member Fremier, Council Member Gonot, Council Member Hursh, Council
Member Mulligan, Council Member Murphy, Council Member Powers, Council
Member Tumlin and Council Member Whelan

4c. 24-0425 Regional Network Management Performance Measures

The Regional Network Management Council's Charter and Work Plan call for the development of new performance measures that provide insight into the experience of transit riders and an overview of transit operations in the region, and that inform the continuous improvement of the RNM framework. This item presents a refined approach initial RNM performance measures based on feedback from the RNM Council's March 2024 meeting

Action: Approval

Presenter: Allison Quach, MTC and Hannah Lindelof, BART

Attachments: 4c Summary Sheet RNM Performance Measures April 2024

4ci AttA RNM Performance Measures March Comments Summary

4cii AttB RNM Performance Measures

4ciii AttC RNM Performance Measures Presentation April 2024

The following individuals spoke on this Item:

Adina Levin.

Upon the motion by Council Member Tumlin and seconded by Council Member Hursh, the initial set of RNM performance measures as presented in Attachment B, and of the proposed approach to evolve performance measure reporting moving forward, was approved. The motion carried by the following vote:

Aye: 11 - Council Member Bouchard, Council Member Chan, Council Member Churchill,
Council Member Fremier, Council Member Gonot, Council Member Hursh, Council
Member Mulligan, Council Member Murphy, Council Member Powers, Council
Member Tumlin and Council Member Whelan

5. Director's Report- Choy

The following individuals spoke on this Item: Charley Lavery.

6. Public Comment / Other Business

The following individuals spoke on this Item: Barney Smits.

7. Adjournment / Next Meetings

The next meeting of the Regional Network Management Council is scheduled to be held at 11:30 a.m. on Monday May 20, 2024 at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105. Any changes to the schedule will be duly noticed to the public.

Metropolitan Transportation Commission

375 Beale Street, Suite 800 San Francisco, CA 94105

Legislation Details (With Text)

File #: 24-0546 Version: 1 Name:

Type: Report Status: Committee Approval

File created: 4/5/2024 In control: Regional Network Management Council

On agenda: 5/20/2024 Final action:

Title: Regional Mapping and Wayfinding Project - Implementation Updates

Update on the design and evaluation of the signage prototypes being installed later this year and the

subsequent pilot stage of the Regional Mapping & Wayfinding Project (RMWP).

Sponsors:

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Attachments: 3a Regional Mapping and Wayfinding Project – Implementation Updates

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Presenter:

Gordon Hansen (MTC) and Jumana Nabti (BART)

Recommended Action:

Information

Attachments:

Regional Network Management Council

May 20, 2024 Agenda Item 3a

Regional Mapping and Wayfinding Project – Implementation Updates

Subject:

Update on the design and evaluation of the signage prototypes being installed later this year and the subsequent pilot stage of the Regional Mapping & Wayfinding Project (RMWP).

Background:

The Blue Ribbon Transit Recovery Task Force (Task Force) recommended a regionally harmonized mapping and wayfinding system as a key action item in the Task Force's Transformation Action Plan. The goal of the RMWP is to develop and deploy fully standardized wayfinding, mapping, and transit information throughout the Bay Area in all transit environments, while also providing guidance for pedestrian wayfinding and first/last mile opportunities extending from transit areas, to retain existing and attract new transit riders.

In 2022, MTC approved a contract with Applied Wayfinding, Inc. (Applied), to design and support implementation of the new wayfinding system. In 2023, the project team completed a review of wayfinding existing conditions and conducted initial engagement with transit operator working groups, transit riders and non-riders, and members of Equity Priority Communities (EPCs) to develop initial design specifications for a family of wayfinding signs ("standards"). In January 2024, MTC publicly introduced some of these new signs, including the "regional network identity," a consistent design language that seeks to simplify finding and using transit services throughout the region.

Prototype Design

Given the complexities of regional transit services, the RMWP is taking an iterative design approach, wherein wayfinding signage and materials will be tested and refined with feedback from transit riders and operators at progressively wider scales. The first stage is to install wayfinding prototypes at El Cerrito del Norte BART station and the Santa Rosa Transit Mall and SMART station, which are served by a variety of transit agencies, offer transfers between bus and rail modes, and are within or near MTC Equity Priority Communities (EPCs). Some

preliminary wayfinding designs will also be tested at the Powell Street station in downtown San Francisco.

MTC will solicit public, stakeholder, and transit agency feedback on the prototype signage to inform a revised set of standards for the next development stage, the pilot projects. Expected to be rolled out in 2025 and 2026, the pilots are intended to test the operational feasibility of widescale production, installation, and maintenance of the new wayfinding system. Similar to the prototypes, feedback gathered from the pilot stage will inform potential improvements for expansion throughout the region.

Prototype Evaluation

The draft prototype evaluation plan includes a wide range of proposed engagement methods with transit riders, stakeholder groups, and transit operators to collect feedback on three main indicators: signage design effectiveness, benefits to travelers, and operational feasibility. More active engagement methods such as recruitment or in-person surveys would be prioritized among current and potential transit riders and customers with disabilities and/or limited English proficiency, as well as disability advocacy groups and frontline operator staff. MTC would also use open surveys to engage the general public for feedback about the prototypes. Evaluation activities will occur throughout the prototype implementation, including before, during, and after wayfinding materials are installed. Lessons learned from the prototype evaluation will be used to improve future community engagement efforts during the pilot stages.

Pilot Projects

The original scope of the pilot projects was to implement new wayfinding signage throughout 1-3 counties including Sonoma, Solano, and eastern Contra Costa and Alameda. During project planning over the past year, staff have received feedback from transit operators and other stakeholders, including:

- Need to test complex urban locations;
- Need to have more geographic diversity of pilot projects throughout the region;
- Consider riders new to transit or new to the area, like tourists; and
- Some agencies have existing projects with signage improvements that are on currently on hold pending new regional standards.

Regional Network Management Council

May 20, 2024

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In consideration of the feedback received, staff is proposing changes to the scope of the pilots.

The modified pilot concept includes the following components:

1. Test customer experience at complex transfer stations, ideally one in each of the nine Bay

Agenda Item 3a

Area counties (2025)

2. Test customer experience on a selection of end-to-end bus lines of up to two transit

agencies each in Sonoma and Solano Counties (2026)

3. Facilitate transit agencies' use of Wayfinding Standards Version 1 (2025) to implement

signage projects currently on hold

This modified approach responds to the concerns raised while also providing a wide range of test

environments for the draft wayfinding system.

Next Steps:

Staff will continue to work with transit agency staff to finalize prototype sign designs that will be

tested later this year. MTC will begin outreach to riders, stakeholder groups, and operators in

tandem with the prototype implementation. MTC staff will work with transit agency staff to

identify new pilot locations for implementation anticipated in 2025 and 2026.

Issues:

None identified.

Recommendations:

None.

Attachments:

• Attachment A: Presentation

Regional Mapping & Wayfinding Project Implementation Updates

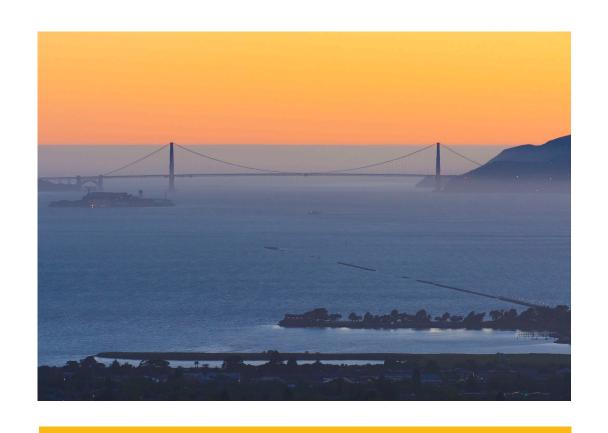


Regional Network Management Council May 20, 2024

Agenda Item 3a Attachment A

Today's meeting

- Project context and status
 - Goals & schedule
- Focus on the prototypes
 - Prototype designs
 - Prototype evaluation
- Focus on the pilot projects
 - Purpose & recent feedback
 - New proposal
- Next steps





Project context and status

Goals & schedule

Make transit journeys easier to understand to retain existing and attract new riders

- Better information for customers
 Dependable, predictable, and familiar
- Better operations for transit providers
 Standard wayfinding parts, applications, and guidelines
- Better outcomes for the region
 Health, equity, sustainability, and economic vitality

Phases 1 & 2
Project
development,
harmonization &
business case

Completed

- User research & outreach
- Regional map prototype
- Business case
- Map examples
- Tier development

Phase 3
System
development

Funded

We are here

- Regional standards
- Prototypes
- Pilot projects
- New mapping database

Phase 4+
Full implementation
Unfunded

 Expand new wayfinding system regionwide



Project context and status

Phase 3 iterative design process

Wayfinding context

- Current practices
- Stakeholder needs

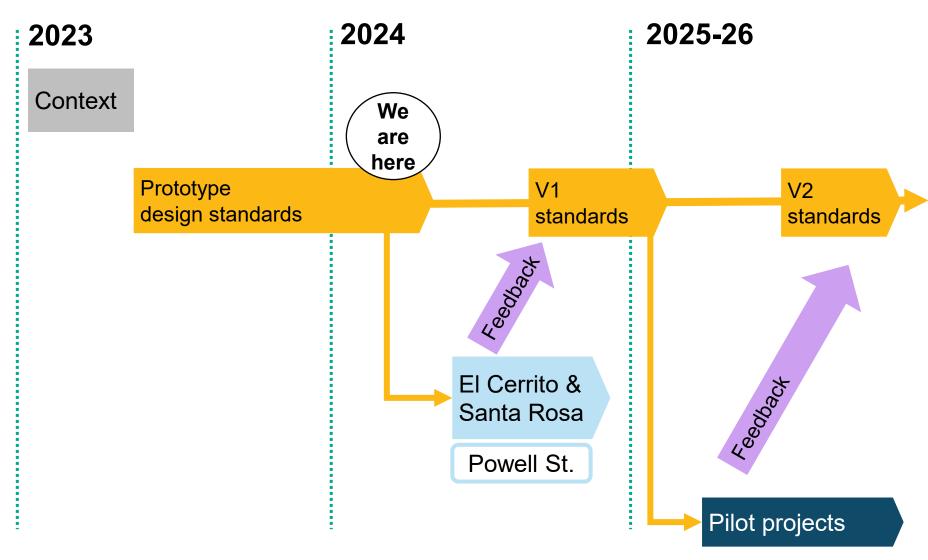
Design standards

- Network identity
- Signage family

Prototypes

- El Cerrito del Norte BART
- Santa Rosa Transit Mall & SMART station
- Powell St. (design test)

Pilot projects



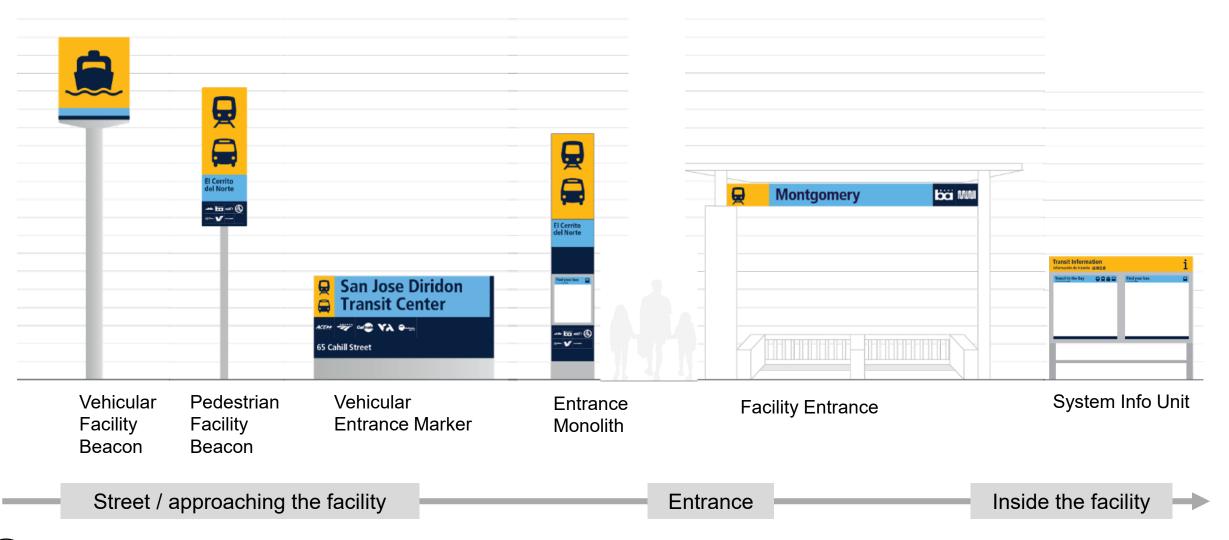


Prototype design



Prototype design New sign family

The regional network identity creates a design language for prototype wayfinding signs.



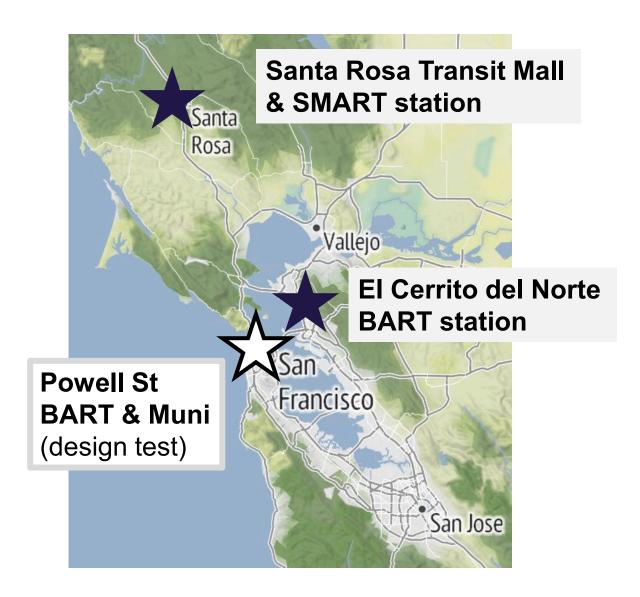


Prototype design

Location overview

Prototype locations selected because...

- Served by a variety of transit agencies
- Offer transfers between bus and rail modes
- Located within or near
 Equity Priority Communities
 (El Cerrito & Santa Rosa)





Prototype design: El Cerrito del Norte

Threshold markers

Entrance Monolith





Vehicular Beacon





Pedestrian Beacon

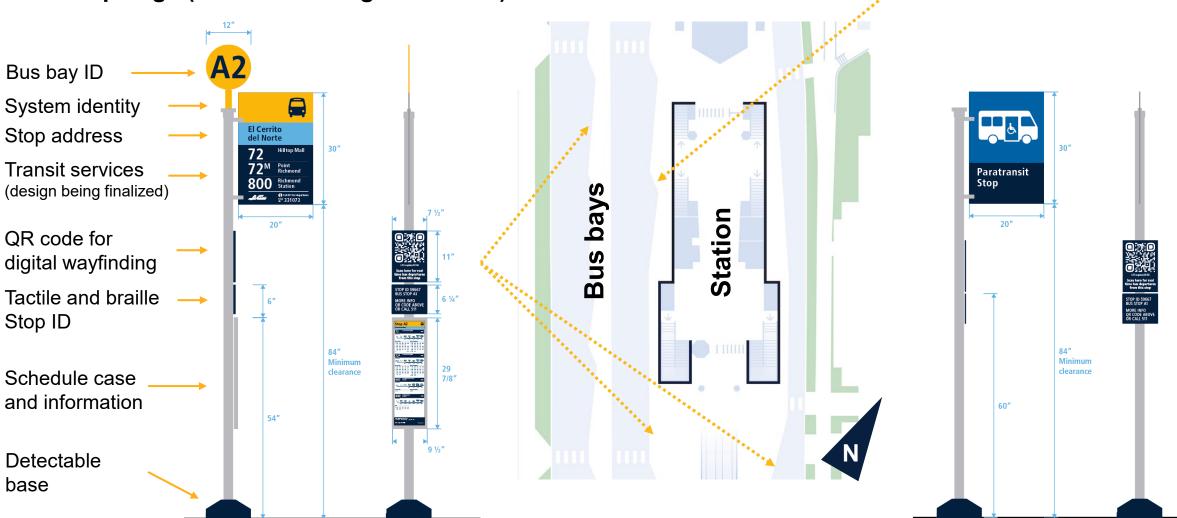
Entrance

Monolith

Prototype design: El Cerrito del Norte

Bus flags & loading

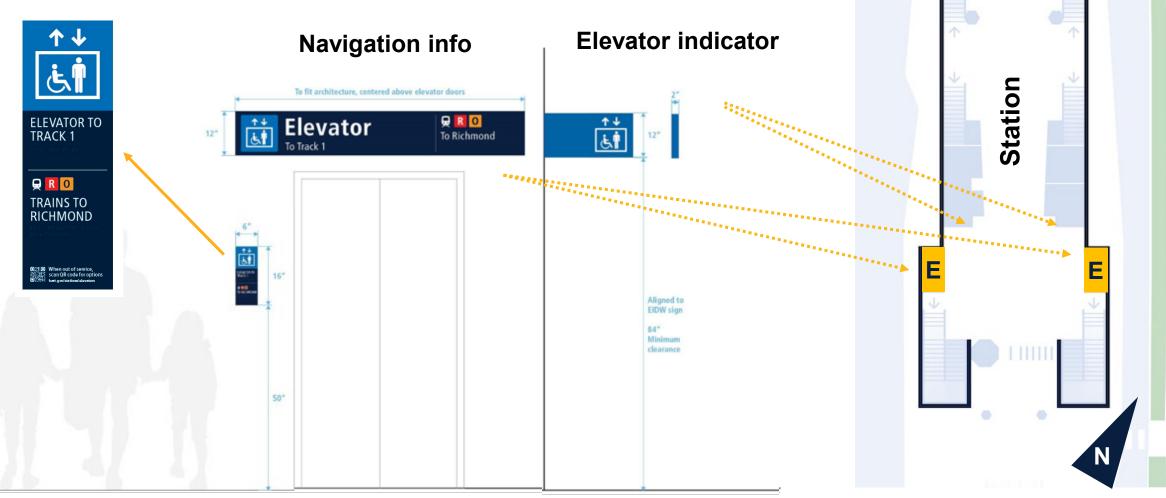
Bus stop flags (and basic design elements)



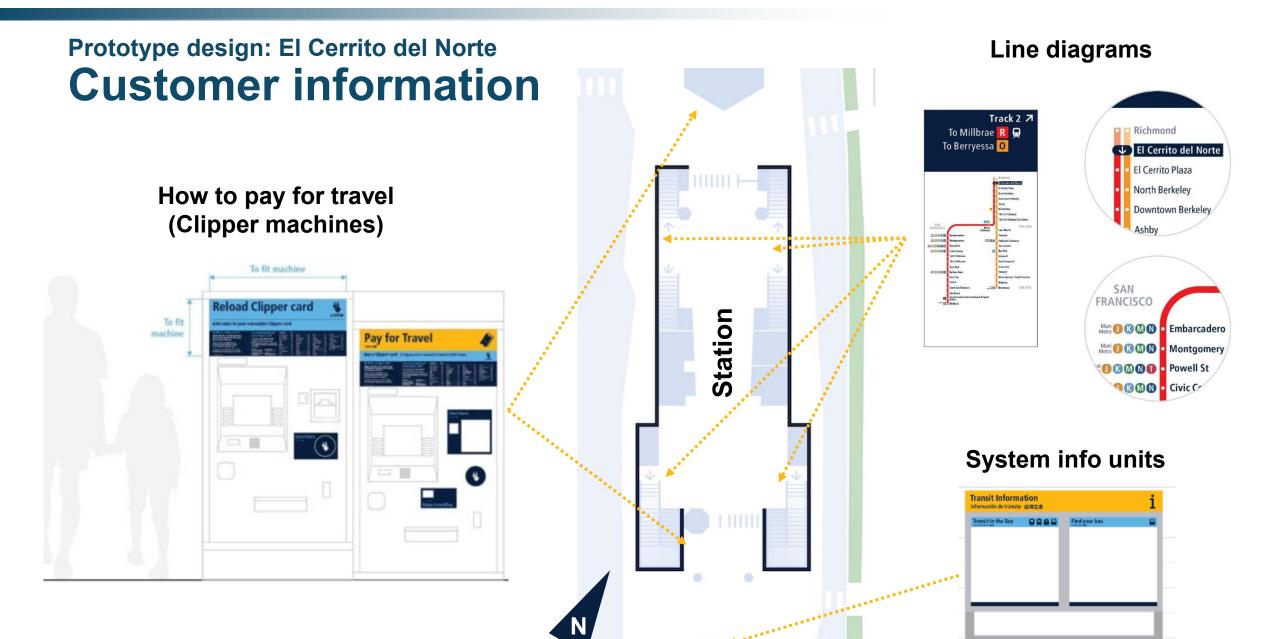
Paratransit loading sign



Tactile panel









Prototype design

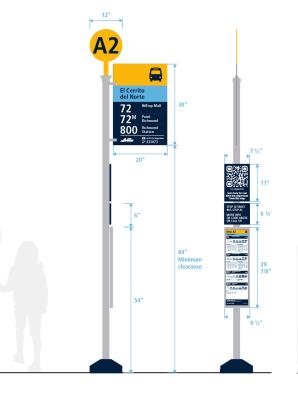
Santa Rosa Transit Mall & SMART Station

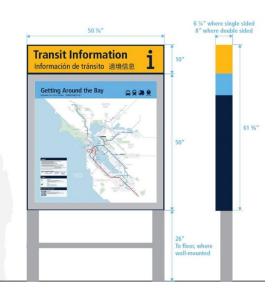


Prototype design: Santa Rosa Transit Mall

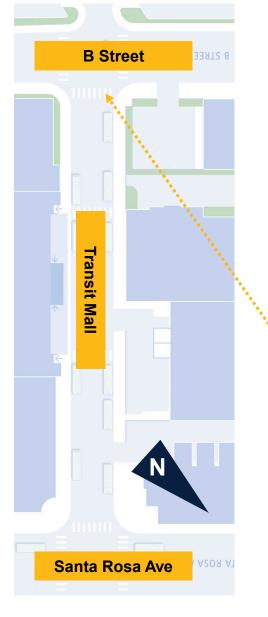
Customer information

Bus stop flags





System info units



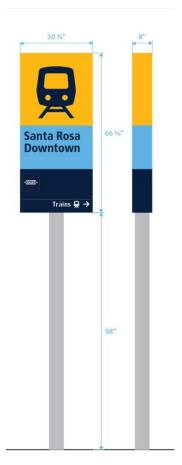
Bus bay markers



Entrance Monolith

Prototype design: Santa Rosa Downtown SMART

Threshold markers









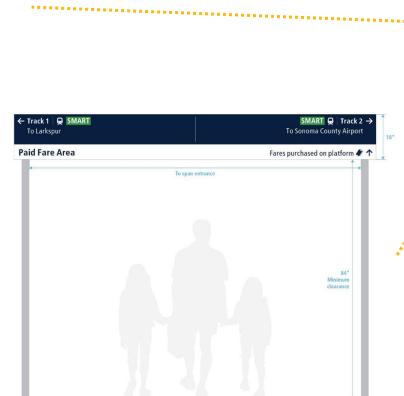
Pedestrian Beacon

Prototype design: Santa Rosa Downtown SMART

Customer information



Platform sign







Station

Prototype evaluation



Evaluation objectives

Performance Indicators

Design Effectiveness

- Functionality
- Form and aesthetics
- Accessibility
- Scalability
- Identity/ brand

Traveler Benefits

- Trip impacts
- Transit attitudes
- Travel behavior

Operator Experience

- Operations
- Costs
- Skills
- Cooperation

Goals (Near-Term)

Wider audience, more inclusive, more accessible

Better travel experience

More cost effective, ease of maintenance and implementation

Goals (Long-Term)

Retain and increase ridership



Design effectiveness

Is the design useful?

- Helps to refine the standards
- Metrics
 - Functional
 - Accessible to people with disabilities
 - Related to principles of wayfinding
 - Understanding of available transit service
- Examples
 - "Can you find [place] on this map?"
 - "Can you read the sign from here?"

Is the design meaningful?

- Helps meet project objectives
- Metrics
 - Functional and emotional
 - Reinforcement of regional identity
- Examples
 - "Do the modal icons represent Bay Area transit services?"
 - "Do these colors represent the region to you?"



Evaluating traveler benefits

Journey success

- Metrics
 - Trip impacts
- Example
 - "How easy is it to transfer between services?"
 - "Did you get lost or confused within the facility?"

Attitudes and perceptions

- Metrics
 - Attitudes towards facility
 - Attitudes towards service
 - Attitudes towards provider
- Examples
 - "Would you want to recommend transit to someone else?"
 - "Does the information remove a barrier to using transit?



Operator experience

Value for operators

- Helps to refine the standards
- Metrics
 - Production and updateability
 - Fabrication and installation
 - Inventory
- Example
 - "Could this design be fabricated by your in-house sign shop or vendor?"

Regional coordination

- Helps meet project objectives
- Metrics
 - Support for regional identity
 - Adapting practices to unify information for customers
 - Weighing customer value against implied costs
- Examples
 - "How well did MTC coordinate with your agency on installation?"



Public engagement prioritization

Transit customers

On-site

- Equity Priority
 Communities (EPC),
 especially people with
 disabilities and limited
 English proficiency
- Frequent travelers
- Potential users

MTC groups

- Project's Accessibility Working Group
- RNM Customer Advisory Group

Stakeholder groups

On-site

- City staff
- Disability and other community advocates
- Transportation advocates

Online

- City elected representatives
- Mobility service providers

Transit operators

On-site

- Technical staff
- Operational/ frontline staff

Online

- Large/inter-regional operator managers
- Small/local operator managers

On-site: includes recruitment or in-person surveys, e.g.

Online: includes open surveys or information distribution, e.g.



Prototype evaluation methods

Method	Definition
Test journeys	10-12 people at both sites undertaking pre-designed wayfinding tasks
Intercept surveys	Weekday pm peak, weekday interpeak, & weekend day intercept surveys at both sites
Organized site tours	Open house/tours for any operator/city over 2 days per site
Accessibility site tours	Guided tours for 10-12 selected stakeholders at each site
Frontline staff groups	2x 10-12 person staff group interviews
Factory demonstration	Arranged signage fabrication factory visit for operators
Online surveys	Open survey at MTC's website
Digital wayfinding: survey	Open survey link in digital wayfinding proof of concept
Digital wayfinding: moderated user group testing	4-6 people per user group for onsite web app testing at El Cerrito Del Norte



Pilot projects



Focus on the pilot projects

Phase 3 iterative design process

Wayfinding context

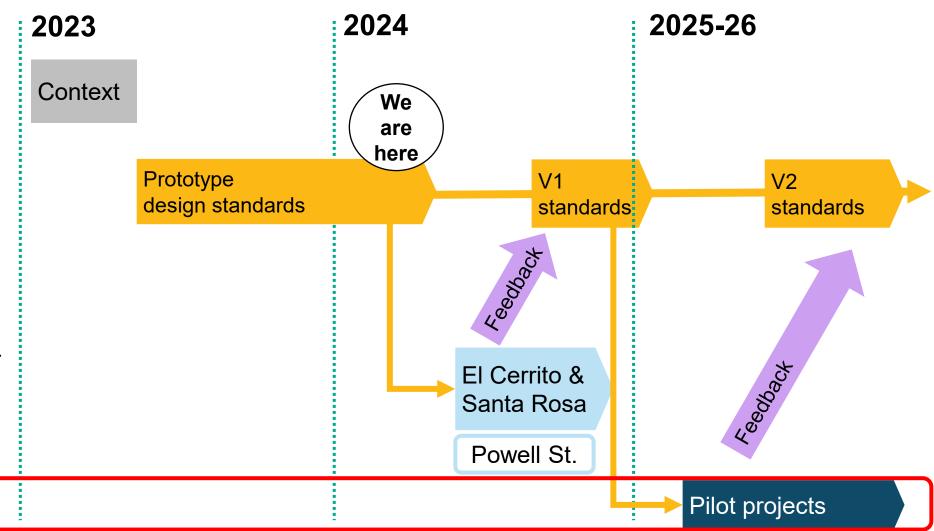
- Current practices
- Stakeholder needs

Design standards

- Network identity
- Signage family

Prototypes

- El Cerrito del Norte BART
- Santa Rosa Transit Mall & SMART station
- Powell St. (temporary)



Pilot projects



Focus on the pilot projects: context

Purpose

- Gather agency and public feedback for final set of regional standards
- Evaluate coordination among operators for sign design, installation, and maintenance – particularly those with many shared bus stops

Original pilot stage proposal

- Subregional "countywide" pilots
- Install wayfinding signage throughout 1-3 counties, including Sonoma, Solano, and eastern parts of Contra Costa and Alameda

Focus on the pilot projects: current status

Key agency feedback received to date

- Test signage in complex urban transit hubs, especially those with multiple rail services
- Need to have more geographic diversity of pilot projects throughout the region
- Consider riders new to transit or new to the area, like tourists
- O We have a new project that involves signage and/or maps. When will the new standards be ready?

New pilot approach overview

- 2025: Test experience at complex transfer stations
- 2026: Test experience on local and intercity routes
- 2025+: Advance agency-led & funded capital projects using new standards



Experience at complex transfer stations (2025)

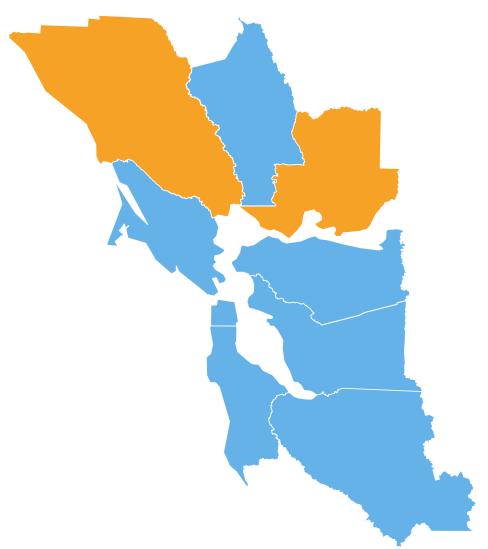


Goals:

- Test customer understanding of wayfinding system at complex multimodal stations, particularly for customers making transfers
- Expand project representation throughout the region, including the South Bay
- Demonstrate regional transit coordination
- Refine standards for further expansion

Focus on the pilot projects / updated approach

Experience on local and regional bus routes (2026)



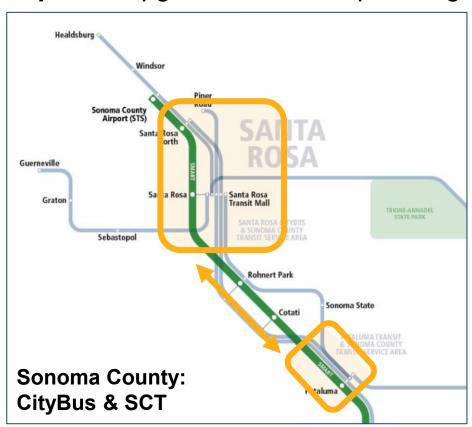
Goals

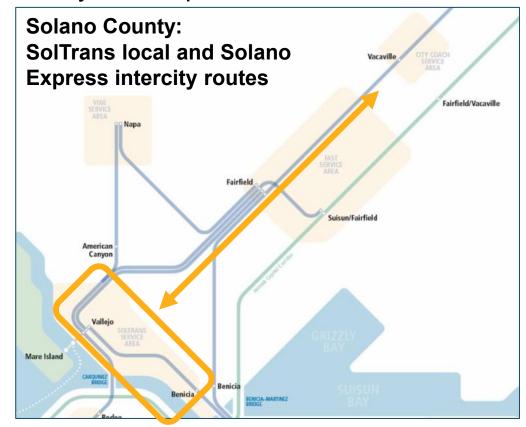
- Test customer experience of new wayfinding on local and regional bus routes, including end-to-end journeys
- Evaluate coordination between agencies (and between agencies & MTC), for sign ownership, procurement, installation, and maintenance – particularly at shared stops
- Install at many local and shared stops in overlapping service areas in Sonoma and Solano Counties

Experience on local and regional routes

Why Sonoma and Solano Counties

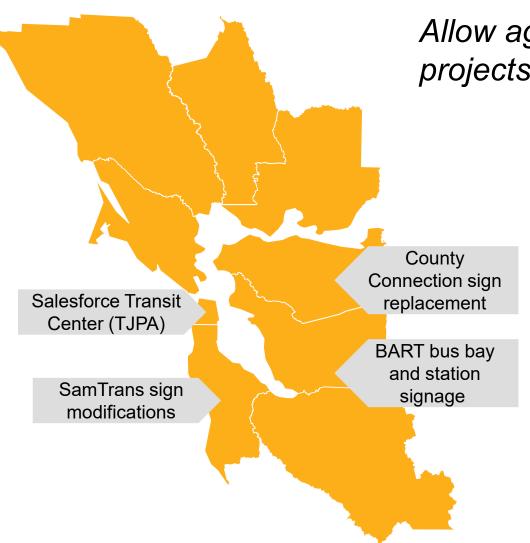
- Context: Multiple agencies serve same areas and share stops on local and regional bus routes.
- Opportunity: Test customer benefit from simplifying signage in both single- and multiple agency
 operating environments in rural and suburban areas.
- **Proposal**: Upgrade routes of up to 2 agencies per county examples shown below:







Agency-led projects (2025+)



Allow agencies to start work on planned signage projects once pilot standards are ready

MTC provides... Ag

- Wayfinding standards and staff support for interpreting them
- Agency-accessible mapping platform

Agency provides...

- Planning and preparation work, e.g., sign inventory
- Capital funding for wayfinding improvements

Next steps

May 2024

RNM Council

June 2024

RNM Committee

Mid 2024

Collaborative process to identify new pilot locations

Fall 2024

Install prototypes and conduct evaluation to inform V1 standards

Spring 2025

V1 Standards available for pilots and agency-led projects

Agency-led projects



2025+

Test experience at complex transfer stations regionally

2026+

Test experience on selected agencies/routes in Sonoma/Solano Counties

